

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
2	08/12/13	Open	Action	07/09/13

Subject: Award a Contract for Health and Welfare Benefit Consulting Services to Keenan & Associates.

## ISSUE

Whether or not to award a Contract for Health and Welfare Benefit Consulting Services to Keenan & Associates.

## RECOMMENDED ACTION

Adopt Resolution No. 13-08-\_\_\_\_, Awarding a Contract for Health and Welfare Benefit Consulting Services to Keenan & Associates.

## FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	30,000
Budget Source:	Operating	FY 15:	\$	30,900
Funding Source:		FY 16:	\$	31,800
Cost Cntr/GL Acct(s) or	630003	Total Amount:	\$	92,200
Capital Project #:				
Total Budget:	\$ 92,200			

## DISCUSSION

On May 13, 2013, the RT Board authorized staff to release a Request for Proposals (RFP) for Health and Welfare Benefit Consulting Services for a 3-year term, with 2 option years.

Staff released the RFP on May 15, 2013, advertised the solicitation in publications of general circulation and posted it on RT's website under Contracting Opportunities. Twenty-one firms received the RFP. On June 17 2013, RT received 3 responsive proposals from: Aon Hewitt, Keenan & Associates, and Wells Fargo Insurance Services. The Selection Committee, consisting of Mark Lonergan, Chief Operating Officer; Donna Bonnel, Director, Human Resources; Brent Bernegger, Director, Finance; June Moua, Senior Human Resources Analyst; and Paula McNeal, Human Resources Analyst II; reviewed the written proposals. The qualifying criteria included Project Understanding, Project Staffing and Experience, Project Work Plan, and Price. The Selection Committee completed its evaluation of the written proposals and based on the results, the Committee determined that oral presentations were not needed. Keenan & Associates proposed a project team with experience in the public sector that was unmatched. The evaluation committee also considered the pricing of the 2 option years. Keenan & Associates' price is 5% higher than Aon Hewitt's price and 23% lower than Wells Fargo Insurance Services' price, and was deemed to be fair and reasonable by Procurement staff.

Approved:

Presented:

General Manager/CEO

Director, Human Resources

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Subject: Award a Contract for Health and Welfare Benefit Consulting Services to Keenan & Associates.

Staff recommends the Board award a Contract for Health and Welfare Benefit Consulting Services to Keenan & Associates for an amount not to exceed \$92,200 for a length of 3 years, with the option to renew for up to 2 additional years.

RESOLUTION NO. 13-08-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

August 12, 2013

**AWARDING A CONTRACT FOR HEALTH AND WELFARE BENEFIT CONSULTING SERVICES TO KEENAN AND ASSOCIATES**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Contract between Sacramento Regional Transit District, therein referred to as "RT," and Keenan & Associates, therein referred to as "Contractor," whereby Contractor agrees to provide Health and Welfare Benefit Consulting Services, as specified, for an amount not to exceed \$92,200, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said Contract.

\_\_\_\_\_  
PATRICK HUME, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary